

How to File a Claim to Your Insurance Company for Out of Network Benefits

Call your insurance company to see if they require you to use their specific claim form. If so, use their specific claim form. If not, download the general Health Insurance Claim Form 1500

Complete the top portion of the form.

Be sure to include the policy ID number, patient's date of birth, primary insured's name and date of birth

Attach a copy of the encounter form from our office for your date of service with the completed claim form and mail both to the claims address on your insurance card .

Note : the encounter form will be given to you at the office after your appointment and will include all necessary medical CPT and E/M codes

If you have met your out of network deductible or do not have an out of network deductible to meet, you may receive payment from your insurance company. The payment should come directly to you. However, it is a good idea to send a letter with the forms requesting the payment be sent directly to you, not Bee Caves Dermatology.

Note: If the insurance company makes a mistake and pays Bee Caves Dermatology we will sign the payment over to you.